

Information for potential volunteers

Information for potential listening services volunteers

Listening services volunteers deliver our phone, email and text support services – which are open to survivors as well as those supporting them e.g. partners, families and friends.

Who can volunteer?

- **No previous experience is required** to be a listening services volunteer with OSARCC as full training is provided. We are looking for women who are committed to OSARCC's vision of a world free from sexual violence, and who identify with our core values. We also look for potential volunteers to be good listeners, empathetic, and self-aware about their own support needs.

There are currently opportunities to volunteer from home or from our offices in east Oxford.

What's involved in volunteering?

First of all, you'll need to attend our volunteer training programme. After that, we ask volunteers to commit to offering around 12 hours per month of their time, which usually equates to two line sessions a month (around 3 hours each), and attendance at monthly group supervision.

We also ask you to get involved with training and mentoring future volunteers, and to be able to commit to at least 18 months' of volunteering (including the training period).

Clinical supervision – both individual and as a group – is a compulsory part of volunteering with OSARCC. Group supervision takes place monthly on alternating Tuesday and Wednesday evenings, and individual supervision is once every three months at a time you arrange with our clinical supervisor. We also ask all volunteers to attend the organisation-wide annual general meeting in aims are set for the forthcoming year.

What can we offer you?

- ❖ Comprehensive specialist training in the Violence Against Women & Girls sector
- ❖ A supportive environment in which to develop new and transferable skills
- ❖ Challenging and rewarding experiences
- ❖ Ongoing support from our Listening Service Co-ordinator
- ❖ Access to an experienced clinical supervisor
- ❖ Equipment needed
- ❖ References after six months of volunteering
- ❖ A community of like-minded women!

There are also opportunities to get involved in many other aspects of OSARCC's work - we are keen to help volunteers expand their skills. These may include activities such as delivering training and contributing to development of OSARCC's services.

How do I become involved?

First, we ask that you complete the **online application form**. Once we receive this, we will invite you for an interview (by video). This is an opportunity for us to get to know you and for you to ask more questions about the organisation. After the interview, if we feel you are suitable for the role, we will invite you onto our volunteer training programme.

The training programme

Our volunteer training is designed to build your skills and confidence about working with survivors of sexual violence in a way which is in line with OSARCC's ethos.

You will learn about:

- ❖ The various forms of violence against women and girls
- ❖ The effects of sexual violence on survivors' physical and mental health
- ❖ The criminal justice system and reporting sexual offences
- ❖ Safeguarding children and vulnerable adults

You will develop skills for:

- ❖ Active listening
- ❖ Supporting survivors
- ❖ Challenging discrimination
- ❖ Taking crisis calls
- ❖ Taking care of yourself

The training is as intensive as it is extensive, but many volunteers say that it has been their favourite part of volunteering with OSARCC.

Training dates

We require all new volunteers to attend our training sessions. For listening service volunteers, you will need to attend our core training (covering sexual violence and abuse) and listening services training (covering skills required to respond to survivors via telephone, text and email). Dates are listed below: ideally you would attend all sessions: we will allow you to miss one of the core sessions and one of the listening service sessions if you are unable to do so, but if you need to miss more than that, we will invite you to attend the next training programme instead (in 2021).

Day	DATE	What	TIME
Sat	17 Oct	Core Session 1	MORNING OR AFTERNOON*
Wed	21 Oct	LISTENING SERVICES SESSION 1	6.30-9 pm
Sat	24 Oct	Core Session 2	MORNING OR AFTERNOON
Wed	28 Oct	LISTENING SERVICES SESSION 2	6.30-9 pm

Sat	31 Oct	Core Session 3	MORNING OR AFTERNOON
Wed	4 Nov	LISTENING SERVICES SESSION 3	6.30-9 pm
Sat	7 Nov	Core Session 4	MORNING OR AFTERNOON
Wed	11 Nov	LISTENING SERVICES SESSION 4	6.30-9 pm
Sat	14 Nov	Core Session 5	MORNING OR AFTERNOON
Wed	18 Nov	LISTENING SERVICES SESSION 5	6.30-9 pm
Sat	21 Nov	Core Session 6	MORNING OR AFTERNOON
Wed	25 Nov	LISTENING SERVICES SESSION 6	6.30-9 pm
Sat	28 Nov	LISTENING SERVICES SESSION 7	MORNING (9.15-12 noon)
Wed	2 Dec	LISTENING SERVICES SESSION 8	6.30-9 pm
Sat	5 Dec	LISTENING SERVICES SESSION 9	MORNING (9.15-12 noon)

*Note: we run each of the core sessions twice in one day: you can choose to attend either the morning sessions (9.15-12 noon) or afternoon (1.30-4.15 pm)

After training

Completion of the training programme is the first step to becoming a listening services volunteer. At the end of training, trainees complete a period of shadowing, attending some phone, email and text sessions to observe existing volunteers.

They also attend a short informal evaluation in which they are asked to demonstrate their understanding of OSARCC's key principles and policies, and where any additional support or training needs are discussed and agreed.

There is a probation period of six months following training. If OSARCC has any concerns at any point during the training programme or probationary period, we may ask you to cease volunteering with us. This may be for your own benefit or to ensure that OSARCC's standards and principles are maintained.

Ongoing support is provided throughout training, and the rest of your time with OSARCC.

Listening services volunteer role description

Role title:	Listening Services Volunteer
Where:	Usually at OSARCC's offices in Oxford (discrete location), with options to work remotely/from home.
When:	<p><i>After initial training period:</i></p> <ul style="list-style-type: none"> • Listening Service volunteers are needed during our opening times, currently: Mon 6.30-9pm, Thurs 6.30-9pm, Sun 6pm-8.30pm. Daytime shifts are being planned. • Monthly group supervision on either Tues or Weds 6-8pm • Quarterly individual supervision at a time you arrange
Commitment:	<ul style="list-style-type: none"> • Attendance at the initial training programme and shadowing period • 2-4 helpline shifts per month and willingness to sign up for one short-notice 'standby' session • Attendance at group supervision every month, and at individual supervision at least every 3 months • Attendance at ongoing training
Duration:	Ongoing (minimum 18 months, beginning from the start of training)
What the role involves:	<ul style="list-style-type: none"> • To listen and provide confidential emotional and practical support via phone, email and text to women survivors of rape and sexual abuse, and their supporters • To work within OSARCC's policies and procedures • To be part of a supportive team of volunteers, including being involved in training and mentoring new volunteers
Requirements:	<ul style="list-style-type: none"> • Good listening skills • Empathetic and non-judgemental • Willingness to work in a non-directive manner • Ability to maintain confidentiality • Commitment to ending sexual violence against women and girls within an organisation based on feminist values • Emotional awareness and ability to ask for support when needed • Woman, aged 18 or over • Good level of English, sufficient to hold a reflective conversation • Basic computer competency
Why we want you:	We've been providing specialist support across Oxfordshire for women survivors of sexual violence for 40 years. Our listening support is provided by a committed team of volunteers, who are vital to maintaining and developing our services.

<p>What we offer:</p>	<ul style="list-style-type: none"> • Equipment, support and training is all provided, as well as: • Chance to be part of an amazing team of women • Varied opportunities throughout your time volunteering with us, including: <ul style="list-style-type: none"> • Take part in fundraising, publicity and campaigning groups • Help deliver parts of our training • Join our young people’s outreach programme delivering consent workshops in local schools • Be involved in the development of OSARCC’s services. • Ongoing training sessions on interesting topics
<p>Support for you:</p>	<p>The welfare of our volunteers is so important and extensive support is given to all volunteers from a qualified counselling supervisor.</p> <p>Our Listening Service Co-ordinator is responsible for the wellbeing of volunteers and peer support is an important part of how we work.</p>
<p>For more info or an informal chat:</p>	<p>Contact Tracey Lott (Listening Service Co-ordinator) at tlott@osarcc.org.uk</p>

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Information for potential SEE Project volunteers

What is the SEE Project?

The Support Empower Educate (SEE) Project is a Big Lottery funded project which aims to provide holistic support to young women and girls aged 14-18 who have experienced sexual violence. As part of our outreach work, we're looking for volunteers to co-deliver consent workshops in secondary schools and youth groups throughout Oxfordshire.

Who can volunteer?

- **No previous experience is required**, although you must have a keen interest in working with young people to be a SEE Project volunteer with OSARCC. We are looking for women who are committed to OSARCC's vision of a world free from sexual violence, and who identify with our core values. We also look for potential volunteers to be good communicators, approachable, and self-aware about their own support needs.

What's involved in volunteering?

First of all, you'll need to attend OSARCC's volunteer training programme. After that, we ask volunteers to commit to co-delivering at least one consent workshop a month; these most often take place during school hours. We also ask you to get involved with training and mentoring future volunteers, and to be able to commit to at least one year with OSARCC.

Volunteers will be supported by the SEE Project coordinator, and can have access to a clinical supervisor as a source of emotional support if needed. We also ask all volunteers to attend the organisation-wide annual general meetings in which policy issues are discussed and aims are set for the forthcoming year.

What can we offer you?

- ❖ Comprehensive specialist training in the Violence Against Women & Girls sector
- ❖ A supportive environment in which to develop new and transferable skills
- ❖ Challenging and rewarding experiences
- ❖ Ongoing support from our SEE Project Coordinator
- ❖ References after six months of volunteering
- ❖ A new community of like-minded women!

There are also opportunities to get involved in many other aspects of OSARCC's work and we are keen to help volunteers expand their skills by offering other opportunities on an ad hoc basis. These may include delivering training and contributing to the development of OSARCC's services.

How do I become involved?

First, we ask that you complete the **online application form**, subject to which we will invite for an interview (by video conference). This is an opportunity for us to get to know you and for you to ask more questions about the organisation. After the interview, if we feel you are suitable for the role, we will invite you onto our volunteer training programme.

The training programme

OSARCC's volunteer training is designed to build your skills and confidence in working with young people in a way which is in line with OSARCC's ethos.

You will learn about:

- ❖ The broad spectrum of violence against women and girls
- ❖ The effects of sexual violence on physical and mental health
- ❖ The criminal justice system and reporting sexual offences
- ❖ Safeguarding children and vulnerable adults

You will develop skills for:

- ❖ Working with young people
- ❖ Responding to disclosures
- ❖ Challenging discrimination
- ❖ Taking care of yourself

Training dates

We require all new volunteers to attend our training sessions. Dates are listed below: ideally you would attend all sessions: we will allow you to miss one of the sessions if you are unable to do so, but if you need to miss more than that, we will invite you to attend the next training programme instead (in 2021).

Day	DATE	What	Times*
Sat	17 Oct	Core Session 1:	Morning or afternoon
Sat	24 Oct	Core Session 2:	Morning or afternoon
Sat	31 Oct	Core Session 3:	Morning or afternoon
Sat	7 Nov	Core Session 4:	Morning or afternoon
Sat	14 Nov	Core Session 5:	Morning or afternoon

Sat	21 Nov	Core Session 6:	Morning or afternoon
Sat	28 Nov	Delivering consent workshops	Morning (9.15-12)

*Note: we run the core sessions twice in one day: you can choose to attend either the morning sessions (9.15-12 noon) or afternoon (1.30-4.15 pm)

After training

Completion of the training programme is the first step towards becoming a volunteer. At the end of training, trainees attend a short informal evaluation in which they are asked to demonstrate their understanding of OSARCC's key principles and policies, and where any additional support or training needed is agreed upon.

There is a probation period of six months following training. If OSARCC has any concerns at any point during the training programme or probationary period, we may ask you to cease volunteering with us. This may be for your own benefit or to ensure that the standards and principles OSARCC adheres to are maintained.

Ongoing support is provided throughout training, and the rest of your time with OSARCC.

SEE Project volunteer role description

Role title:	SEE Project Volunteer
Where:	Oxford, with travel in Oxfordshire
When:	<i>After initial training period (please see schedule):</i> <ul style="list-style-type: none"> Shadow at least 2 consent workshops before you co-facilitate 6 weekly group supervision
Commitment:	<ul style="list-style-type: none"> Attendance at the initial training programme and shadowing period Deliver at least 1 consent workshop per month Attendance at group supervision every 6 weeks Attendance at regular ongoing training
Duration:	Ongoing (minimum 12 months, beginning from the end of training)

What the role involves:	<ul style="list-style-type: none"> • To deliver consent workshops in schools and youth settings in Oxfordshire • To be familiar with and adhere to OSARCC's policies and procedures • To be a committed member of the SEE Project team including being involved in training and mentoring new volunteers
Requirements:	<ul style="list-style-type: none"> • Interest in working with young people • Good communication skills • Ability and willingness to work online – IT equipment, confidential space, internet access • Empathetic and non-judgemental • Ability to maintain confidentiality following the safeguarding children policy and procedure • Commitment to ending sexual violence against women and girls within an organisation based on feminist values • Emotional awareness and ability to ask for support when needed • Women, aged 18 or over
Why we want you:	<p>We've been providing specialist support across Oxfordshire for women survivors of sexual violence for 40 years. The SEE Project works with young women and girls age 14 – 18, we deliver sexual consent workshops to mixed gendered groups in schools and youth settings across Oxfordshire. All of our workshops are delivered by staff and volunteers. Volunteers are vital to maintaining and developing the SEE Project and OSARCC.</p>
Development opportunities:	<p>We are committed to the ongoing development of our volunteers and provide several opportunities to ensure this. After training, there are numerous opportunities to join fundraising, publicity and campaigning groups, to deliver parts of our training (internal and external), and to be involved in the development of OSARCC's services. We also offer ongoing training sessions throughout your time volunteering with us.</p>
Support offered:	<p>We take the welfare of our volunteers very seriously. Support is given to the SEE Project volunteers via group supervision and volunteers will also have access to an external supervisor upon request. Our dedicated SEE Project Co-ordinator is responsible for the wellbeing of volunteers and we also encourage support on a peer-to-peer basis.</p>
For more info:	<p>Email volunteering@osarcc.org.uk</p>

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Information for potential counselling service volunteers

We recruit person-centred/integrative humanistic volunteer counsellors who are qualified.

Our clinical placements are voluntary. We ask that you have completed 40 hours supervised practice in a previous placement and are willing to make a 12-month commitment to volunteering at OSARCC.

OSARCC requires all counsellors to be flexible and creative in their approach to best meet the needs of the individual service user and be willing to work non-directively and from a person-centred stance within the values and approach of the organisation.

We ask that you see 3 clients per week. We offer between 12- 48 counselling sessions to each woman, with regular reviews.

Due to COVID:19 there may be a need to deliver services remotely via our online platform, therefore you should have internet access available, and a confidential location to volunteer from if necessary. IT equipment would be provided.

Please take time to complete your application, as this alone will be used to assess your suitability. Each application will be considered on an individual basis, and OSARCC reserves the right to decline any application.

All volunteers who work in OSARCC Counselling Service are DBS checked.

We will endeavour to respond to all applicants, but if you are concerned your application may not have been received please contact us to discuss. If you would like to discuss any aspects of the application, please contact Claire Thomas, Counselling and Groups Coordinator, on 07483141067.

The Volunteer Counsellor Interview Process

First, you will need to complete the [online application form](#). If shortlisted, you will be invited to attend an interview (by video). There will be an opportunity for you to ask questions about the OSARCC Counselling service, information about the training process etc. Following this, some participants will be selected to continue onto the training, or feedback offered as to why they will not be offered a place on the training at this time.

Training dates

We require all new volunteers to attend our training sessions. For counselling volunteers, you will need to attend both our core training and counselling training. Dates are listed below: ideally you would attend all sessions: we will allow you to miss one of the sessions if you are unable to do so, but if you need to miss more than that, we will invite you to attend the next training programme instead (in 2021).

Day	DATE	What	Times*
Sat	17 Oct	Core Session 1:	Morning or afternoon
Sat	24 Oct	Core Session 2:	Morning or afternoon
Sat	31 Oct	Core Session 3:	Morning or afternoon
Sat	7 Nov	Core Session 4:	Morning or afternoon
Sat	14 Nov	Core Session 5:	Morning or afternoon
Sat	21 Nov	Core Session 6:	Morning or afternoon
Sat	28 Nov	Counselling 1	Afternoon (1-3.30)
Sunday	29 Nov	Counselling 2	Afternoon (1-3.30)
Sat	12 Dec	Counselling 3	Afternoon (1-3.30)

*Note: we run the core sessions twice in one day: you can choose to attend either the morning sessions (9.15-12 noon) or afternoon (1.30-4.15 pm)

Volunteer counsellor: role description

Role Title:	Counselling volunteer
Commitment:	<ul style="list-style-type: none"> To the best of your ability to make a commitment of at least 12 months with the Counselling Service to provide weekly counselling over 44 weeks per year for three hours weekly.
General and professional responsibilities	<ul style="list-style-type: none"> To act in accordance with OSARCC's values, policies, procedures, guidelines and relevant codes of practice including that of the National Counselling Society which OSARCC is an organisational member of. To develop and maintain appropriate boundaries of confidentiality with colleagues and clients, working within OSARCC's policies and procedures. To maintain client records and information securely and in strict confidence. To contribute to the collation of information as necessary. To maintain high standards of professional integrity and respect for others in all dealings with service users, colleagues and other professionals. To avoid any action or behaviour which may bring the organisation into disrepute
Requirements:	<ul style="list-style-type: none"> To be aware of your own limitations and use supervision to openly and honestly address clinical issues including: risk in the counselling relationship, risk to yourself as a trainee and risk to or from the client and any further concerns about breakdown in the relationship.

	<ul style="list-style-type: none"> • To work intelligently with the counselling service and ensure clear ending processes for service users. • To understand, agree to and be able to implement OSARCC policies and procedures including dealing with risk. • Not to disclose personal information to clients (e.g. telephone numbers, etc.) or enter into any private arrangements with clients including additional / external / unpaid/ paid counselling whilst you are volunteering. • To provide an email address which is looked at regularly and to respond to email communication from the counselling service. • OSARCC takes the welfare of its volunteers very seriously. To that end, you are expected to attend and participate in monthly group supervision of 3 hrs. You should be aware that in the event you are unable to attend a planned group supervision meeting, OSARCC will finance a maximum of two 1:1 supervision sessions per year with the OSARCC supervisor. After this you will be required to finance any required replacement sessions with the OSARCC supervisor. • In addition to this we ask that where possible volunteers to attend meetings of the counselling team at least twice a year. • Due to the nature of the clinical work, we would request that any breaks of longer than 3 weeks are agreed in advance with the Counselling Coordinator. Please note: Counsellors are asked to give adequate notice to end their placement and complete clinical contracts. Any avoidable exception to this will be taken very seriously by the organisation. • To attend and participate in OSARCC's training opportunities and other meetings, which may be arranged. • To complete administrative functions in accordance with current practices which include: <ul style="list-style-type: none"> • a) Recording appointments on Counselling Log Sheets • b) Completion of brief session notes • c) Completion of evaluation measures as directed. • Other than issuing standard and approved communications and correspondence, not to communicate / correspond with clients or any third parties without firstly seeking agreement from the Counselling Coordinator. • To inform your supervisor and the Counselling Coordinator of any changes to your client work, including any additional counselling placements. • To inform the counselling service of any changes in personal details e.g. address, telephone numbers, etc. • To complete an enhanced DBS application or provide details so that existing record can be checked on update service. • To conduct all OSARCC remote volunteering tasks from the UK.
<p>What we can offer</p>	<ul style="list-style-type: none"> • Comprehensive training in working with survivors of sexual violence prior to beginning placement. • A clinical placement for 12 months in total (subject to successful 6 month probationary period) providing the opportunity to see up to 3 clients per week. Extensions of placement are possible subject to appraisal and discretion of the Counselling Coordinator.

	<ul style="list-style-type: none"> • Monthly clinical supervision offering support and guidance to achieve safe clinical practice with clients, enabling the counsellor to explore difficulties and develop their abilities. • A supportive environment in which to develop new and transferable skills, and a supportive process in the event of concerns with quality of counsellors' work clinically or otherwise. This may involve review with your supervisor and the Counselling and Groups Coordinator / service manager, or whatever else is necessary. • For counselling service staff to be available for telephone and e-mail contact during the week in event of queries. • Give references after 6 months of volunteering • Ongoing reviews with Counselling and Groups Coordinator (as required) in order to support your continued development. Opportunity to meet with Counselling and Groups Coordinator prior to end of your agreement. • Reimbursement of travel expenses. • Professional indemnity insurance cover for your clinical work at OSARCC. • Support for your professional development as a counsellor through review and mentoring opportunities. • To provide you with an accessible volunteer grievance and disciplinary policy and whistleblowing policy in the event that you have any complaints to bring to our attention, or a concern you feel you need to report.
<p>For more information contact</p>	<p>Claire Thomas, Counselling and Groups Coordinator (cthomas@osarcc.org.uk)</p>

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Information for potential fundraising volunteers

Our fundraisers provide invaluable support to ensure that as many survivors as possible know about and can access our services. Fundraising and publicity activities in the past have included street stalls, pub quizzes, raffles, workplace events, sponsored activities, an abseil, a firewalk and more – there's lots of room for creativity, particularly as we look to develop more online fundraising initiatives in response to the current situation of partial lockdown.

Who can volunteer?

- **No previous experience is required** to be a fundraising volunteer with OSARCC as full training is provided. We are looking for women who are committed to OSARCC's vision of a world free from sexual violence, and who identify with our core values. We also look for potential volunteers to be good communicators, approachable, and self-aware about their own support needs.

What's involved in volunteering?

First of all, you'll need to attend OSARCC's volunteer training programme. After that, we ask fundraising volunteers both to initiate fundraising activities and events (in discussion with the staff team), and to support planned events. The time required will therefore vary, but as a guide we would expect fundraising volunteers to commit to an average of at least three hours a month.

We also ask you to get involved with training and mentoring future volunteers, and to commit to at least one year of volunteering. We ask all volunteers to attend the organisation-wide annual general meetings in which policy issues are discussed and aims are set for the forthcoming year.

What can we offer you?

- ❖ Comprehensive specialist training in the Violence Against Women & Girls sector
- ❖ A supportive environment in which to develop new and transferable skills
- ❖ Challenging and rewarding experiences
- ❖ Ongoing support from our Development Manager and Centre Administrator
- ❖ References after six months of volunteering or significant volunteering input.
- ❖ A new community of like-minded women!

There are also opportunities to get involved in many other aspects of OSARCC's work and we are keen to help volunteers expand their skills by offering other opportunities on an ad hoc basis. These may include activities such as delivering training and contributing to the development of OSARCC's services.

How do I become involved?

First, we ask that you complete the [online application form](#), subject to which we will invite for an interview (by video conference). This is an opportunity for us to get to know you and for you to ask more questions about the organisation. After the interview, if we feel you are suitable for the role, we will invite you onto our volunteer training programme.

The training programme

OSARCC's volunteer training is designed to build your knowledge of OSARCC's work and ethos and develop your confidence in communicating about what we do and generating public support.

You will learn about:

- ❖ The broad spectrum of violence against women and girls
- ❖ The effects of sexual violence on physical and mental health
- ❖ The criminal justice system and reporting sexual offences
- ❖ Safeguarding children and vulnerable adults

You will develop skills and knowledge in:

- ❖ Communicating about OSARCC's values
- ❖ Fundraising
- ❖ Responding to disclosures
- ❖ Challenging discrimination
- ❖ Taking care of yourself

Training dates

We require all new volunteers to attend our training sessions. Dates are listed below: ideally you would attend all sessions: we will allow you to miss one of the sessions if you are unable to do so, but if you need to miss more than that, we will invite you to attend the next training programme instead (in 2021).

Day	DATE	What	Times*
Sat	17 Oct	Core Session 1:	Morning or afternoon
Sat	24 Oct	Core Session 2:	Morning or afternoon
Sat	31 Oct	Core Session 3:	Morning or afternoon
Sat	7 Nov	Core Session 4:	Morning or afternoon
Sat	14 Nov	Core Session 5:	Morning or afternoon
Sat	21 Nov	Core Session 6:	Morning or afternoon

Sat**	5 December	Fundraising training	Morning (9.15-12)
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Note:

*we run the core sessions twice in one day: you can choose to attend either the morning sessions (9.15-12 noon) or afternoon (1.30-4.15 pm)

** Provisional date

After training

Completion of the training programme is the first step towards becoming a volunteer. At the end of training, trainees attend a short informal evaluation in which they are asked to demonstrate their understanding of OSARCC's key principles and policies, and where any additional support or training needed is agreed upon.

There is a probation period of six months following training. If OSARCC has any concerns at any point during the training programme or probationary period we may ask you to cease volunteering with us. This may be for your own benefit or to ensure that the standards and principles OSARCC adheres to are maintained.

Ongoing support is provided throughout training, and the rest of your time with OSARCC.

Fundraising Volunteer - Role Description

Role Title:	Fundraising Volunteer
Where:	Oxfordshire
When:	<ul style="list-style-type: none"> • Ad hoc fundraising and publicity events. • Regular sub-group meetings.
Commitment:	<ul style="list-style-type: none"> • Attendance at initial training sessions • Attendance at planning meetings. • Self-guided activities outside of this time.
Duration:	Ongoing
What the role involves:	<ul style="list-style-type: none"> • Providing support with fundraising and publicity events in the local community. • Being familiar with and adhering to OSARCC policies and procedures. • Representing OSARCC externally as appropriate. • Collecting and returning any OSARCC resources required for an event where appropriate. • Returning sealed collection tins to the OSARCC offices in a timely manner. • Being pro-active in the organisation of external events, and taking the lead on these with support from the Services Manager/Centre Administrator.

	<ul style="list-style-type: none"> Working with the Services Manager/Centre Administrator and notifying them of all proposed events to ensure the reputation of the organisation is upheld.
Requirements:	<ul style="list-style-type: none"> Committed to ending sexual violence against women and girls within an organisation based on feminist values. Committed to working in accordance of OSARCC's core values, including being non-directive, non-judgmental, maintaining confidentiality and challenging discrimination. Able to work with members of the public to raise awareness of sexual violence. Excellent communications skills, including listening skills and the ability to communicate OSARCC's key messages in a clear and appropriate way. Emotional awareness and ability to ask for support when needed. Aged 18 or over.
Why we want you:	OSARCC has been providing specialist support to survivors of sexual violence and abuse for 40 years. We provide independent, free and confidential services in a safe environment where survivors can receive trauma-informed specialist support. The Fundraising Volunteers are vital to ensure that as many survivors in Oxfordshire know how to access the service as possible and to raise much needed funds to ensure we can maintain the delivery of our support services.
Development opportunities:	Fundraising Volunteers will be supported to assist with OSARCC organised events and encouraged to plan and run their own events, in conjunction with the staff team. Opportunities to undertake other forms of volunteering will also be advertised to Fundraising Volunteers when these become available.
Support offered:	We are committed to the ongoing development of our volunteers and provide several opportunities to ensure this. After training, there are numerous opportunities to deliver parts of our training (internal and external), and to be involved in the development of OSARCC's services. We also offer ongoing training sessions throughout your time volunteering with us.
Notes:	All fundraising volunteers will be required to provide 2 satisfactory references before undertaking any volunteering.
For more information contact	Sarah Totterdell, Services Manager (stotterdell@osarcc.org.uk).

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